



澳門特別行政區政府
社會工作局
GOVERNO DA RAEM
INSTITUTO DE ACÇÃO SOCIAL

Guidelines on preventive measures for influenza adopted by residential facilities
January 2011

1. Visitor Management System

- 1.1 Visitors are to go through body temperature detection for fever screening and their particulars noted down (e.g. name, date and time of visit, contact telephone number and the name of whom they visit). Any visitor with fever should not be allowed into the facility;
- 1.2 The facilities should safe-keep records of visitors for the last two weeks;
- 1.3 Request visitors to clean/disinfect their hands before entering the facility. For those with respiratory tract symptoms, ask them to put on a mask;

2. Monitoring of Staff and Service Users

- 2.1 All staff should monitor their own health condition. Seek medical advice and follow prescribed safety practices in case of fever or respiratory tract symptoms;
- 2.2 Remind the staff to pay particular attention to their health condition in case their family member suffers from symptoms of respiratory tract infection. They should seek immediate medical advice in case such symptoms appear;
- 2.3 All staff should pay close attention to the health condition of service users. For those who are incapable of self-expression, perform health check-up for them at least once daily. In case of fever or respiratory tract symptoms, such service users should be sent for immediate medical attention.

3. Routine care service:

- 3.1 All staff must put on a mask and clean/disinfect their hands before and after performing routine services that require close contact with service users, like taking care or nursing them ;
- 3.2 Minimize the chance of service users' visit to high-risk venues (e.g. medical institutions) and populous places. In case it is unavoidable, the service users and their minders must put on a mask and take precautionary measures;
- 3.3 Try to fix the scope of caregiving and services rendered by staff;
- 3.4 Improve indoor ventilation performance and maintain all shared

facilities and equipment clean and disinfected.

4. Maintain contact with the Social Welfare Bureau, Health Bureau and strict implementation of the notification mechanism on infectious diseases;
5. Regular update of information about infectious diseases and provide staff and service users with continuous updating and relevant education;
6. Maintain a stock of epidemic-prevention supplies sufficient for 30 days in accordance to the directives given by the Health Bureau;
7. All facilities should set out contingency plans in the event of pandemic influenza.

For further enquiries, kindly contact the staff of Social Service Facilities Management and Licensing Division of Social Welfare Bureau at 83997758 or 83997728.